



Chesterton Community Sports College

Executive Headteacher: Mrs. L. Jackson, B.Soc.Sc. (Hons.)

Headteacher: Mr. R. Swindells, BA (Hons)

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18th September 2015

Dear Parent/Guardian,

On Thursday 8th October we are holding a 'Settling In' afternoon/evening for our Year 7 pupils. The purpose of this meeting is to discuss how they have settled into their new school.

The afternoon/evening will commence between 1.40pm and 7:10pm; appointments will be for 10 minutes with your child's form tutor or Head of Year in the Library.

Pupils will attend school as normal for this day. If your appointment is between 1.40pm and 3:00pm then your child will be excused from their lesson for the appointment time.

In order for us to organise this day effectively, can you please fill in the slip at the bottom of this letter, and return it to your child's form tutor as soon as possible.

Following this you will be contacted with details of your appointment time.

If you have any queries please contact the school.

Yours Sincerely

Miss S Beech
Head of Year 7

Child's name..... Form.....

My preferred appointment time would be

1.40 – 3:00
3:00 – 4:00
4:00 – 5:00
5:00 – 6:00
6:00 – 7:10