



Chesterton Community Sports College

Executive Headteacher: Mrs. L. Jackson, B.Soc.Sc. (Hons.)
Headteacher: Mr. R. Swindells, BA (Hons)
Castle Street, Chesterton, Newcastle under Lyme, ST5 7LP
Telephone: 01782 568350 Fax: 01782 568399
Email: headteacher@ccsc.staffs.sch.uk
Website: www.ccsc.staffs.sch.uk

Dear Parents/Guardians,

On Wednesday 22nd March there will be a Year 7 Parents' Evening held at the school from 3:10pm – 7:10pm. This is an opportunity to discuss your child's progress with their subject teachers. The aim of these meetings are to set clear targets for your child to ensure they reach their full potential as they continue with their subjects in Year 7. It is an important meeting that will help us to all work together to this end.

On receipt of a return of this letter your child will receive an appointment card where they will arrange appointments with subject teachers as required. In order to get the most suitable times possible it will be your child's responsibility to see their teachers at the earliest opportunity.

Each appointment will last no longer than 10 minutes and will give you subject specific information on what is required to be successful. Although appointments on the evening are academic focused, for any urgent pastoral matters there will be a member of SLT available to discuss them if appropriate.

Your child's formal school report will be sent home on Tuesday 21st March so you have time to prepare for appointments the following day.

If you have any questions, then please contact the school.

I look forward to seeing you on Wednesday 22nd March

Yours Sincerely,

Mrs S Waterhouse

Acknowledgement Slip

I will/will not be attending the parents' evening on Wednesday 22nd March

Signed:.....Parent/Guardian

Child's name.....Form.....

Please return to Form teacher who will issue an Appointment Card

